

Monteagle Sunday School Assembly Minutes of the Board of Trustees

June 29, 2013

The regular meeting of the Board of Trustees of Monteagle Sunday School Assembly was called to order by President Pat Wildman at Harton Hall on June 29, 2013, at 9:00 A.M.

H. Haney opened the meeting with prayer.

Members present: K. Ballow, M. Buffington, D. Clements, A. Cox, B. Flatley, H. Haney, C. Hudgins, M.S. Kennedy, N. Kunkel, J. Malone, G. Maloof, B. Monfore, B. Moody, D. Pilcher, A. Shayne, A. Short, F. Smith, A. Spickard, P. Wildman, A. Worthen

Members absent: E. Billington, L. Frank, C. Hornaday, B. Watson

Parliamentarian: S. Smith

General Manager: S. Parrish

Visitors: Susan Acker

The minutes of the meeting on June 15, 2013, were approved as amended.(Attachment #1).

Susan Acker, co-chair of the 2013 Annual Fundraiser, reported on the preparations for the event, Fiesta de la Terraza, which will benefit the restoration of the Dining Hall, specifically focusing on the purchase of new furniture for the terrace. The ticket price is \$50/person. Emily Frith will be preparing the food. There will be a silent auction. Tickets can be purchased in the dining hall as well as at the office. They anticipate that approximately 200 people will attend and hope to raise at least \$10,000.

President's Report

P. Wildman made the following announcements/comments:

A party will be held on July 1, 2013, at 7:00 p.m. at Winfield to thank Lisa Hammett for her years of service as Platform Director and to welcome Becky Nelson who is assuming this position. Persons attending are encouraged to bring a beverage and an appetizer to share.

Part of the board's responsibility is to serve as an example in terms of giving to the Assembly. All board members are asked to give to the Annual Fund and participate in Bridges to the Future and to encourage others to do so as well.

There will be a Town Hall Meeting at 4:00 p.m. in Warren Chapel. Topics to be discussed include the dining hall renovation (A. Worthen), the youth program (Thomas VanZandt), and the fundraiser (Susan Acker).

The Board of Trustees social hour was cancelled on June 28. The next one will be July 12 from 6:00-7:00 p.m. on the porch of Winfield.

General Manager's Report

S. Parrish made the following announcements:

1 The position of Housing Program Manager has not yet been filled. There are currently interviews
2 scheduled through July 15. He would like to hire someone by the Annual Meeting, if possible. He again
3 commended Debra Brown for her hard work in Housing.
4

5 In C. Hornaday's absence, S. Parrish provided the Treasurer's Report (Attachment #2). Rentals are
6 stronger than last year. Gate receipts through Friday of the third week are up as well (Approximately
7 \$102,000 this year compared to \$86,000 last year.) It was noted, however, that personnel in the office are
8 contacting renters in advance of their stay to purchase their tickets. This alleviates lines at the gate.
9

10 **Committee Reports**

11 **Property**

12 G. Maloof presented the following:
13

14 The Property Committee unanimously approved Bill McIntyre's request to transfer part of his leasehold to
15 the Dennington leasehold provided new surveys for both leaseholders are drawn. The committee moves
16 that the transfer be approved. The **motion** passed unanimously.
17
18
19

20 The Property Committee unanimously approved Bill McIntyre's request to transfer part of his leasehold to
21 the Earthman leasehold and the balance to MSSA provided a new survey is drawn. The committee moves
22 that the transfer be approved. The **motion** passed unanimously.
23
24

25 **Gate Policy Task Force**

26 H. Haney presented some proposed policies in regard to selling tickets to non-resident children. They
27 related primarily to there being a member sponsor for the children, possible ticket options, hours the
28 children would be permitted on the grounds, and liability releases and other paperwork the parents would
29 sign. The board discussed the various suggestions. D. Pilcher moved that the proposals be sent back to the
30 task force for further review and then brought back to the board for a policy decision. The motion was
31 seconded. The **motion** passed unanimously. A. Cox noted that Facetime was an effective technology tool
32 for remote attendance at the meeting.
33
34

35 **Dining Hall Renovation**

36 A. Worthen presented the plan John Sisson created for remodeling the current bathrooms so that they will
37 be ADA compliant and not block the dining hall window nearest the bathrooms. (Attachment #3)
38 Currently there is approximately \$85,000, of funds previously committed to dining hall renovation,
39 available for further projects. It is estimated that this design for remodeling the bathrooms would cost
40 approximately \$30,000 to \$35,000. As part of the project, the porch floor would be raised to be level with
41 the dining hall floor. This stonework is estimated to cost \$30,000. Both the Property Committee and the
42 Architectural Review Committee approve of this most recent plan. The board adjourned to the porch to
43 get a better look at the area. D. Clements suggested that we look into winterizing the bathrooms while
44 they are being renovated. (At the February 23, 2013, board meeting, the board voted that the construction
45 of the new bathrooms continue under the direction of the Dining Hall Renovation Committee and the
46

1 general manager, contingent upon available funding and after the approval of the Property Committee and
2 the Architectural Review Committee.)

3 In addition, there is a desire to address the noise issue inside the dining hall. Noise abatement efforts are
4 estimated to cost \$15,000. The anticipated revenue from the fundraiser should cover the purchase of new
5 furniture for the terrace.

6
7 **New Business**

8
9 P. Wildman announced that on July 5, 2013, the Food Network will be at the Assembly to film Emily
10 Frith as part of a cooking competition. They will interview Emily at her cottage and at the dining hall
11 during lunch. The network will not give us final editing privileges, but will allow Scott to be present at
12 all the filming to register any concern he may have about the coverage.

13
14 **Announcements**

15
16 C. Hudgins reminded everyone about the generational parties that evening.

17
18 K. Ballow invited everyone to a party Sunday, June 30, celebrating the 100th anniversary of her cottage.

19
20 P. Wildman reminded the board about the social hour on July 12 from 6:00-7:00 p.m. at Winfield.

21
22 The meeting was adjourned at 10:25 A.M.

23
24 Respectfully Submitted,

25
26
27 Mary Susan Kennedy
28 Secretary

29
30 Board minutes June 29, 2013. Attachments #1, #2, #3