

Monteagle Sunday School Assembly
Minutes of the Board of Trustees

February 17, 2018

The regular meeting of the Board of Trustees of Monteagle Sunday School Assembly was called to order by presiding President Barry Moody in the Pulliam Center on February 17th at 10:00am

Lisa Hammett opened the meeting with a prayer.

Members Present: Susan Acker, Ellie Billington, Ron Buffington, Bill Cox, Jay Cleveland, Lisa Hammett, Hays Haney, Mary Ellen Lovell, Greg Maloof, Morgan Merrill, Barry Moody, David Pilcher, John Sisson, Frannie Smith, Katie Trahan, and Overton Thompson

Members attending electronically: Ann Ewing, Lanier Frank, Steve Rixham, and Jim Uden

Members absent: Linda Elder, Bill Flatley, and Laurie Peacock

General Manager: Scott Parrish was present

Parliamentarian: Oliver Jervis was present

Approval of Minutes:

A motion was made to approve the minutes as submitted. The motion passed unanimously.

Reports of Officers, General Manager and Committees:

President's Report: President Moody stated that he will circulate to the Board a status of the Caucus recommendations. At this time, most of the recommendations have have completed and there is a plan to complete all by the beginning of the 2018 Season opening. Additionally, Frannie Smith, as a member of the Methodist caucus, will be tasked with addressing the current Board vacancy. The Board will then approve any potential replacement Board Members.

Finance Report: Steve Rixham announced that the budget is in line with expectations and that cash flow is healthy. For the Partin Land Acquisition, \$800,000 has been pledged and almost \$500,000 has been collected.

General Manager's Report: Scott Parrish reported that there 112 days until the 2018 Season begins with June 10th slated for Day 1. The Platform programming is nearly complete. Emails are being sent that spotlight Platform events on a weekly basis. The Youth Staff is developing nicely with Summer Stroud accepting the position of Youth Coordinator.

Trails and Trilliums elected to end its relationship with the Assembly. Friends of Cumberland State Park will move these events to the Visitor Center.

The Annual Fund is on track. The Endowment Fund which supports the summer Platform is also in good standing. The Gateway campaign has exceeded its goal but the committee is still contacting potential donors.

The Assembly office has upgraded its email system especially for mass communications with a more secure platform.

Several Leaseholds are available for transfer.

Some discussion was held regarding fund allocation to the general land acquisition fund versus the funds designated for the Partin Land acquisition.

Standing Committee and Committee Reports

Architectural Review Committee – Anne Waring reported that the ARC unanimously approved certain improvements to Cottage #61B Toadstool.

Property Committee – Bill Cox reported that in accordance with Caucus recommendations, the road behind the Chapel will be one-way in a southerly direction during the Season. Additionally, the Youth Court will be upgraded to support 2 pickleball courts. Buttresses will be removed from the backboard for installation, wall removed, nets installed, divets repaired, resurfacing and paint will cost approximately \$10,000. Bill Cox moved that \$10,000 from the CCF Fund be allocated for pickleball court installation. Discussion was held. The motion was unanimously approved.

Bill Cox next moved that \$5,000 from the CCF fund be allocated for study and conceptual drawings for future use options of Warren's Point and the Stone House. After completion, the drawings would be presented to the Membership for acceptance or modification. Discussion was held. The motion was unanimously approved.

Bill Cox next reported on the status of improvements to Shady Dell. Lucy Keeble has been working hard in the background on this effort. An architect will analyze options during the Season to improve lighting, ventilation, wiring and other improvements and will present a plan for such at the end of the Season. The hope would be to implement the plan next fall or early spring. There are no expenses at this time.

Communications Committee – Ann Ewing reported that the Barker Christol firm from Nashville was awarded the RFP for the Communications Project and was hired by the Committee. Three responses were received by the deadline of December 31st. The firm is putting together a timeline for production and will be visiting the Assembly in the next few weeks. Katie Trahan and Scott Parrish will facilitate that visit. The firm will have a year to complete the project. Photography will occur this summer. The logo and brochures are underway.

Membership Committee: Katie Trahan reported that a First Reading was held electronically on February 1, 2018, for Susan M. Spickard and Jennifer Mathews Smith. The following individuals are now presented for a Second Reading and approval by the Board for Membership: Susan M. Spickard, Jennifer Mathews Smith, Elmer Jacobs Watson, and Paula Walker. The Committee is unanimous in its endorsement for all candidates. A motion for each candidate was made for Membership approval and each motion was passed unanimously.

Lease Assignments: Overton Thompson made the following motions to approve the following lease transfers:

- (1) Cottage #39 – William Anderson Spickard, Jr. Assigns to Susan M Spickard a 50% undivided interest effective December 29, 2017. The leasehold will be in favor of William Spickard 50% undivided interest and Susan Spickard 50% undivided interest
- (2) Cottage #72 – Henry Trotter Franklin, Executor of the Estate of James Rodman Franklin assigns a 50% undivided interest and Sara Elizabeth McKinney Franklin assigns a 50% undivided interest unto Thomas M. Scott and Henry Trotter Franklin, co-Trustees of the Irrevocable Trust Agreement of Sara Elizabeth McKinney Franklin, effective February 17, 2018. The leasehold will

be in favor of Thomas M. Scott and Henry Trotter Franklin, Co-trustees of the Irrevocable Trust Agreement of Sara Elizabeth Franklin, 100% undivided interest.

- (3) Cottage #81 – Roberta Ann Corbett and Emily Mathews Dunn, personal representatives of the Estate of Emily Grantham Mathews assign to Jennifer Mathews Smith a one-third undivided interest, and to Emily Mathews Dunn a one-third undivided interest, and to Roberta Ann Corbett a one-third undivided interest, effective March 31, 2014. The leasehold will be in favor of Jennifer Mathews Smith, Emily Mathews Dunn and Roberta Ann Corbett, each with a one-third undivided interest
- (4) Cottage #81 – Roberta Ann Corbett, Emily Mathews Dunn and Jennifer Mathews each assign a one-third undivided interest to Jennifer Mathews Smith, Trustee of Leasehold No.81 Revocable Trust Agreement dated March 31, 2014, effective March 31, 2014. The leasehold will be in favor of Jennifer Mathews Smith, Trustee, Leasehold No.81 Revocable Trust Agreement, dated March 31, 2014, 100% undivided interest.
- (5) Cottage #116 – Elmer Jacobs Watson and Sallie Jacobs Stevens, Co-Trustees of the Lethia Jacobs Watson Revocable Trust Agreement, dated September 30, 2009 assign to Elmer Jacobs Watson a 100% undivided interest, effective February 17, 2018. The leasehold will be in favor of Elmer Jacobs Watson, 100% undivided interest.
- (6) Cottage #164 – Neil W. Kunkle, Jr. Assigns to Paula Walker a 10% undivided interest, effective February 17, 2018. The leasehold will be in favor of Neil Kunkle 90% undivided interest and Paula Walker, 10% undivided interest.

All of the above stated leasehold transfer motions were approved unanimously.

New Business

Scott Parrish asked for a motion to issue alcohol permits for wedding events to be held on the grounds on May 6-7th, May 19th, May 25-26, and September 28-29th. Each motion was approved unanimously.

David Pilcher announced that changes to accounting regulations are coming soon with a focus on how to treat restricted versus unrestricted funds. Additional disclosures should be expected. Discussion was held regarding return to corpus.

Morgan Merrill made inquiry regarding the effect to the Assembly after the new tax laws go into effect. Discussion was held.

Ellie Billington suggested that lectures to be held in the afternoon should be promoted.

The meeting of the Board of Trustees was adjourned at 11:07. The next meeting of the Board of Trustees will be held on May 19, 2018 at 10:00am in the Pulliam Center.

Respectfully submitted,

Hays Haney
Secretary