

# **Monteagle Sunday School Assembly Minutes of the Board of Trustees**

November 19, 2016

The regular meeting of the Board of Trustees of Monteagle Sunday School Assembly was called to order by President Barry Moody in the Pulliam Center on November 19, 2016 at 10:00 am.

Bill Flatley opened the meeting with a prayer.

Members present: Ellie Billington, Bill Cox, Ann Ewing, Bill Flatley, Judith Humphreys, Mary Ellen Lovell, Greg Maloof, Bob Monfore, Barry Moody, David Pilcher, John Sisson, Frannie Smith, Katie Trahan, Jim Uden, Britton Watson, Anne Worthen

Members attending electronically: Susan Acker, Lisa Hammett, Hays Haney, Morgan Merrill, Steve Rixham, Anne Williams

Members absent: Laurie Peacock, Lane Price

General Manager: Scott Parrish was present

Parliamentarian: Oliver Jervis was present

## **Approval of Minutes**

The minutes of the October 15, 2016 meeting were approved as emailed.

## **Reports of Officers, General Manager and Committees**

### **Officers**

#### **President's Comments**

President Moody reported the purchase of the Partin property was finalized October 28<sup>th</sup> in Tullahoma, TN. The final costs for legal, survey and the environmental survey were \$12,487.

#### **Treasurer's Report**

Steve Rixham, chair, reported the year-end revenues are in line with expenditures. The Pulliam Center was over budget but more cash was generated during the year which kept the budget in line. (attachment #1)

#### **General Manager's Report**

Scott Parrish reported on the current fire hazards in and around the Assembly. The 2016 drought is worse than the 2007 one and fire bans are still in effect. Firey Gizzard lost a new bridge and stairs to a fire and as of this date it is still smoldering. There was a fire between Laurel Lake Road and Clifftops last week but it was quickly contained.

#### **Fund Raising for the Partin property:**

Diane Lloyd and her committee are still contacting individuals to raise funds for the Gateway campaign. Letters are in the mail for our Annual Fund which will also benefit this effort.

The Philanthropy report is at the printer.

The office is being prepared for the work that will begin December 26. The office staff will use the Pulliam Center until the work is completed.

The closing on Cottage #163 (Ellen More) will be completed later today.

Kim Disheroon was dismissed from the housing office. Her duties are currently being assigned to others in the office.

## **Committee Reports**

### **Standing Committees**

#### **Long Range Planning**

Britton Watson, chair, reported that membership on the committee is now complete. Members are: Susan Acker, Lephiew Dennington, Anne Byrn Floyd, Jim Humphreys, Mary Susan Kennedy, Ruth Patterson and Paula Walker. Barry Moody, Bill Cox and Katie Trahan will serve as ex-officio members. They will spend the winter months cleaning up what has been developed in our long range plan to this point.

#### **Property Committee**

The Property Committee moved that the garden area to the west of Warren Chapel be designated as the "Garden of Peace". The garden will be designated as a place for scattering pet ashes and will be designated with a plaque.

After discussion the motion was passed.

## **Other Committee Reports**

### **Marketing Committee**

The Marketing Committee proposed a change to Regulation S-1 (attachment #2).

Ann Ewing, chair, also included a draft of what would be required of cottage owners in order to donate a leasehold.

### **Membership Committee**

Katie Trahan, chair, gave second readings for Judy Duncan, Jack Duncan and Lyn Knopf. Membership was passed unanimously. There was a first reading for Walter Merrill (attachment # 3).

## **New Business:**

Lease Assignments, Terminations and New Leases:

### **Cottage #163**

John Sisson moved that the MSSA board terminate the lease for **Cottage #163, Ellen Livingfield More**, effective **November 19, 2016**. The motion was seconded and passed unanimously.

John Sisson moved that the MSSA board issue a 99 year lease for **Cottage #163 to Judith E. Duncan, 45% undivided interest, Walter Jackson Duncan, 45% undivided interest and to Jacquelyn Duncan Knopf 10% undivided interest effective November 19, 2016**. The motion was seconded and passed unanimously.

**Cottage #16**

Greg Maloof moved that the MSSA board approve the lease assignment by which **Morgan Van Zandt Merrill** assigns unto **Walter Hilson Merrill** a 50% undivided interest in **Cottage #16** effective **November 19, 2016**. The leasehold shall be in favor of **Morgan Van Zandt Merrill**, 50% undivided interest, **Walter Hilson Merrill**, 50% undivided interest. The motion was seconded and passed unanimously.

**Cottage #168**

Jim Uden moved that the MSSA board approve the lease assignment by which **Christian Crais Richards** assigns unto **Susan Richards Acker** a **1% undivided interest in Cottage #168 effective November 19, 2016**. The leasehold shall be in favor of **Martha Crais Kiser**, 50% undivided interest, **Susan Richards Acker**, 50% undivided interest. The motion was seconded and passed unanimously.

**MSSA Executive Committee Motion**

The MSSA Executive Committee moved that the Monteagle Sunday School Assembly accept the gift of a parcel of land adjoining the newly acquired Partin property and further, that Scott Parrish, General Manager, be authorized to accept the gift. The land is a gift to MSSA from Catherine and Tim Trahan. (attachment #4) The motion passed unanimously.

**Announcements:**

Katie Trahan, Outreach chair, announced that the Assembly will be collecting funds for *Christmas on the Mountain*. The money will go to families so they may shop for their children for Christmas. Checks should be made to MSSA.

Next Board meeting: Saturday, February 18, 2017 at 10:00 am in the Pulliam Center.

The meeting was adjourned at 10:45 am.

Respectfully Submitted,  
Anne Worthen  
Secretary